

Ballroom Dance Teachers College Curriculum

Digital materials included with the *Curriculum* and when to use them

BEFORE the Course	DURING the Course	AFTER the Course
<ul style="list-style-type: none"> • Marketing Brochure Template • Enrollment Slideshow Presentation • Welcome Letters for each Section • Master Teacher Sample Contract • Enrollment and Copyright Agreement • Materials Re-Order Form • Policies and Procedures for the Course • 4-Month Teacher Training Option • Private Lesson Teacher Training Program Option 	<ul style="list-style-type: none"> • Class Schedule Template for each Section • Learn from the Pros Form • Written Test and Answer Sheets for each dance • Routines for each dance • Exam Assignments (20 variations for each dance) • In-class Exam Forms: <ul style="list-style-type: none"> ○ Master Teacher Evaluation Form ○ Trainee Evaluation Form ○ Exam Assignment Instructions ○ Feedback Examples for Trainees ○ Score Sheet Summary • Grade Calculation Spreadsheet Form • Move Like a Champion Teaching Assignments • Teach Like a Pro Homework Assignments • Salesfree Sales: Written Test, Answer Sheet, Affidavit • Homework Cards Template • Attendance Record & Contact List • Class Monitor Duties • Exam Coach Sample Contract 	<ul style="list-style-type: none"> • Certificate of Completion for each Section • Final Comprehensive Exam Dance Assignment Form • Final Comprehensive Exam <i>Move Like a Champion</i> Assignment Form • Final Comprehensive Exam Score Sheet • Certificate of Completion (entire course)